

MINUTES OF DRAYTON PARISH COUNCIL MEETING

held on Thursday 2nd December 2021 at 7pm at King George Fifth Playing Field Pavilion, Drayton.

Present: Cllrs Jeff Anderson, Carl Brown, Adrian Crotch, Graham Everett (chair), Hilary Kisby, Angie Taylor

Locum Clerks: Catherine Moore and Anne Barnes.
Clerk Designate: Sarah Hawken.

County Councillor Tony Adams, PC Alex Wright and 2 members of the public were present.

1. Apologies and consideration of acceptance for absence

Apologies for absence were received from Neil Quinsey, Kirsty Savage, Andrew Baker.

2. Members' declarations of interest and requests for dispensations

None

3. Minutes from Parish Council Meeting held on Thursday 4th November 2021

The following amendments were made:

- Page 1 Item 6a – add in 'Taverham Road'
- Page 2 Item 6b – 'Adrian Crotch was note present'
- Page 4 Item 11c – 'Ruth Binney'
- Page 4 Item 13b – replace 'David' with 'Brian'

With these amendments the minutes were **AGREED** and signed by the Chair as a true and correct record.

4. Minutes from Parish Council Meeting held on Tuesday 16th November 2021

The following amendments was made:

- Page 3 Open Spaces and Property Committee paragraph 3 – amend to '2022/223'

These minutes were **AGREED** and signed by the Chair as a true and correct record.

5. Co-option to the Parish Council

No applications received.

6. To receive any questions or comments from members of the Public on matters on the agenda

The Tesco Community Champion handed around some leaflets. A bucket collection for Blood Bikes had raised over £700. The Carnival Co-ordinator was introduced and it was suggested that an email could be sent to digest the proposals.

7. To receive any reports:

- a) County Councillor Tony Adams reported that a meeting had taken place regarding the Taverham Road shops with PC Wright and the Highways Engineer. Zigzag lines with gaps would be put onto the road. The shop owners were prepared to contribute towards the car park repairs but this was not progressed as the landowner would not give permission. It was noted that the highways engineer was leaving his role shortly and a replacement had not yet been appointed. It was noted that planning issues in Taverham would affect Drayton, and therefore Drayton should be consulted on some matters such as access. Tony Adams would ask whether Taverham Parish Council had been consulted on any planning matters near Felsham Way (1,477 houses off Fir Covert Road) and would drop the information to the Chairman or the Clerk. It was noted that the Highways Drayton sign had not yet been reinstated.
- b) Drayton North District Councillor Adrian Crotch reported that there were no planning applications in Drayton North. The Streetlighting matter was passing through the Committee system and it was hoped that this would be finalised by the end of December so that it could be built into the budget. It was confirmed that Cabinet was scheduled to make a decision on 21st December 2021.

Drayton South District Councillor Roger Foulger was not present.

- c) PC Alex Wright reported that Online Priority meetings were replacing SNAP meetings, which would not be held face to face for a while. There had been two thefts from motor vehicles recently so residents needed to be vigilant. Crime prevention advice was available from the Police. There had been some antisocial behaviour at Longdale but the pictures had not been clear enough to identify the culprit, it was noted that the cameras may need cleaning or adjusting. **ACTION: Clerk**
The Council was asked whether Longdale Pavilion could be used for engagement surgeries, it was **agreed** that this was acceptable.
- d) The Tree Warden was not present.

8. Clerk's Report

A briefing note on progress on actions from the 16th November 2021 budget setting meeting was NOTED.

Reports on progress on items from previous meetings were NOTED.

- a) Land Registration – This had not been undertaken as yet.
- b) Bank accounts: Nationwide was waiting for identification in branch from Neil Quinsey – Neil was asked to call the Nationwide to complete this over the phone. Not yet completed. **ACTION: NQ**
- c) Councillors Induction Pack – new pack to be issued. Not yet undertaken.

- d) Asset Register. To be reviewed. Not yet undertaken.
- e) Florence Carter Memorial Park Ecotumble – completed.
- f) Retrieve minutes from 'CLOSED' storage and deposit at Archive Centre. Not yet undertaken.

9. Planning

- a) The following planning applications were considered:
 - i. 20212012 – Former David Rice Hospital, Drayton High Road: Variation of condition 3 of 20201990 to confirm the quantum of affordable housing provision and to introduce a phasing plan for CIL payment purposes. It was **AGREED** to note that the Council was disappointed in the drop in affordable housing units, and that they hoped Broadland would carry out their own independent assessment. **ACTION: Clerk**
 - ii. 20211626 – 10 School Road: Post sign with lighting. It was **AGREED** that there were no objections subject to the comments from Highways being incorporated. **ACTION: Clerk**
- b) The following planning decisions had been received:
 - i. 20211472 Stower Grange Hotel, School Road: Two storey extension to rear of existing hotel for meeting room and additional bedrooms (Listed Building Consent) **APPROVED**
 - ii. 20211599 Stower Grange Hotel, School Road: Two storey extension to rear of existing hotel for meeting room and additional bedrooms. **APPROVED**

10. Finance and Governance

- a) The bank reconciliation was received & **APPROVED**.
- b) The list of payments and receipts was **APPROVED**, proposed by Graham Everett, seconded by Carl Brown, all in favour.
- c) It was **agreed** to support the grant application to the value of £500 with a covering letter, proposed by Jeff Anderson, seconded by Angie Taylor, all in favour. It was **agreed** that any future request should confirm how matched funding would be achieved and give details about future sustainable funding for the organisation. It was suggested that the Policy could state that capital expenditure would be preferred, and that this could be incorporated into a review of the Policy. **ACTION: Clerk**
- d) It was **agreed** to release the £300 grant for the Community First Responders for the purchase of a responder kit, proposed by Graham Everett, seconded by Hilary Kisby, all in favour. **ACTION: Clerk**

11. Correspondence

- a) None

12. Administrative Matters

- a) None

13. Open Spaces and Property Committee

- a) None

14. Environment and Highway Committee

- a) Florence Carter Layby Resurfacing – Graham Everett reported that he met with the Highways Engineer, and that the costs would be calculated at the end of the financial year and a refund would be issued if it was owed to the Parish Council. Short term parking restrictions – a Traffic Regulation Order would be required as well as routine patrol enforcement, therefore this was not viable.
- b) It was **agreed** to make an application for 50/50 funding to the Parish Partnership Scheme for the resurfacing of the Green Lane car park, totalling £34,200 (application for 50%: £17,100) proposed by Hilary Kisby, seconded by Angie Taylor, all in favour. **ACTION: Clerk**

15. Strategy Working Group

- a) The minutes of the meeting held on Thursday 25th November 2021 were noted, together with the objectives.

16. Streetlights

- a) Transfer from Broadland - Nothing new to report – an update would be expected in late December.
- b) Manor Park Specification – the Clerk had asked for the proposed layout of the streetlights at Manor Park, noting the Council's specification; and asked for confirmation of the commuted sum proposed for ten years maintenance and electric plus the first replacement of the columns.

17. Exchange of Information / Matters for next agenda.

The Jubilee / Fun Day planning needed to begin, the Clerk was asked to set up a Working Group to look at this. **ACTION: Clerk**

18. Dates of next meetings –

Governance Committee: Thursday 16th December 2021 7pm KGV
Full Council: Thursday 6th January 2022 7pm KGV
Strategic Working Group: Date to be determined (May 2022)
Staffing Committee: Date to be determined
Open Spaces & Property Committee: Date to be determined
Environment & Highways Committee: Date to be determined

19. Motion that the public and press be excluded during consideration of the following items due to their confidential nature, proposed by Graham Everett, no seconder, motion fell. The meeting remained open to the public.

Jeff Anderson gave an update on the recruitment process and reported that Sarah Hawken had been appointed as the new Parish Clerk starting Monday 13th December 2021. Anne Barnes would be staying for three months to support Sarah in her new role.

Graham Everett thanked Catherine Moore for her assistance over the last four months.

The meeting closed at 8pm

CHAIRMAN

Drayton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
326	04/11/2021		Unity Trust Bank	BACS	Laptop Clean	Teknik Computers	E	40.00		40.00
314	04/11/2021		Unity Trust Bank	BACS	Waste Clearance	Norwich Waste Disposal Ltd	S	179.00	35.80	214.80
311	04/11/2021		Unity Trust Bank	BACS	Clr Induction Training	Norfolk Parish Training Suppl	E	95.00		95.00
313	04/11/2021		Unity Trust Bank	BACS	Engaging your Community	NFR&C	S	30.00	6.00	36.00
290	04/11/2021		Unity Trust Bank	BACS	Highway Grass Cutting	Garden Guardian Ltd	S	696.57	139.31	835.88
312	04/11/2021		Unity Trust Bank	BACS	Bus Shelter Repairs - Glass	Norwich Glass Company Ltd	S	420.00	84.00	504.00
321	04/11/2021		Unity Trust Bank	BACS	FCMP works	A K Deeba	S	180.00	36.00	216.00
289	04/11/2021		Unity Trust Bank	BACS	Grass Cutting	Garden Guardian Ltd	S	1,178.17	235.63	1,413.80
324	04/11/2021		Unity Trust Bank	BACS	Barrier at KGV and LD	Norse Commercial Services L	S	700.00	140.00	840.00
310	04/11/2021		Unity Trust Bank	BACS	Fire Risk Assessment KGV/LD	Fire Assess and Extinguish	S	156.00	31.20	187.20
327	04/11/2021		Unity Trust Bank	BACS	Pest Control	APC Pest Control Ltd	S	150.00	30.00	180.00
325	04/11/2021		Unity Trust Bank	BACS	Advertising	SLCC Enterprises Ltd	S	184.00	36.80	220.80
291	04/11/2021		Unity Trust Bank	BACS	3g Surface Costs	Garden Guardian Ltd	S	276.79	55.36	332.15
287	04/11/2021		Unity Trust Bank	BACS	Consultancy Support	Norfolk Parish Training Suppl	E	405.00		405.00
323	04/11/2021		Unity Trust Bank	BACS	Consultancy Support	Hays	S	154.80	30.96	185.76
286	04/11/2021		Unity Trust Bank	BACS	Goal Storage Project Lor	Rob Dix	S	1,758.00	351.60	2,109.60
318	05/11/2021		Unity Trust Bank	DD	Electricity Charges KGV	British Gas	L	76.17	3.80	79.97
338	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	E	-798.23		-798.23
340	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	E	-379.93		-379.93
342	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 7	E	-888.00		-888.00
344	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 6	E	-596.00		-596.00
356	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 1	E	-1,760.50		-1,760.50
358	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	E	-380.13		-380.13
334	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	E	-91.70		-91.70
350	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	E	-262.81		-262.81
374	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	E	-268.13		-268.13
392	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	E	-133.96		-133.96
335	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	X	91.70		91.70
351	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	X	262.81		262.81
375	10/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	X	268.13		268.13
393	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	X	133.96		133.96
357	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 1	X	1,760.50		1,760.50
359	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	X	380.13		380.13
361	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	X	874.15		874.15
363	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 5	X	639.54		639.54
371	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	X	825.20		825.20

Drayton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
373 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	X	379.93		379.93
386 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 6	E	-932.04		-932.04
388 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 7	E	-704.00		-704.00
339 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	X	798.23		798.23
341 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	X	379.93		379.93
343 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 7	X	888.00		888.00
345 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 6	X	596.00		596.00
360 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	E	-874.15		-874.15
362 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 5	E	-639.54		-639.54
370 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	E	-825.20		-825.20
372 Salaries	10/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	E	-379.93		-379.93
382 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 2	E	-379.93		-379.93
384 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 4	E	-835.07		-835.07
336 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	E	-632.23		-632.23
348 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	E	-674.93		-674.93
376 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	E	-44.08		-44.08
390 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	E	-746.73		-746.73
337 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	X	632.23		632.23
349 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	X	674.93		674.93
377 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	X	44.08		44.08
391 Employees Tax/NI	10/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payer	HMRC	X	746.73		746.73
383 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 2	X	379.93		379.93
385 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 4	X	835.07		835.07
387 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 6	X	932.04		932.04
389 Salaries	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Salary	Employee 7	X	704.00		704.00
365 Expenses/Mileage	10/11/2021		Unity Trust Bank	BACS	Mileage	Employee 4	E	86.85		86.85
367 Expenses/Mileage	10/11/2021		Unity Trust Bank	BACS	Mileage	Employee 4	E	114.98		114.98
369 Expenses/Mileage	10/11/2021	1 Jul 21-8.2	Unity Trust Bank	BACS	Mileage	Employee 4	E	71.55		71.55
364 Expenses/Mileage	10/11/2021		Unity Trust Bank	BACS	Mileage	Employee 4	X	-86.85		-86.85
366 Expenses/Mileage	10/11/2021	1 Jul 21-8.2	Unity Trust Bank	BACS	Mileage	Employee 4	X	-114.98		-114.98
368 Expenses/Mileage	10/11/2021		Unity Trust Bank	BACS	Mileage	Employee 4	X	-71.55		-71.55
332 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	E	-56.13		-56.13
352 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	E	-250.79		-250.79
378 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	E	-58.10		-58.10
394 Employees Pension Contribut	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	E	-58.95		-58.95
333 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	X	56.13		56.13
353 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	X	250.79		250.79
379 Employees Pension Contribut	10/11/2021		Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	X	58.10		58.10
395 Employees Pension Contribut	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employee NPF Contributions	Norfolk Pension Fund	X	58.95		58.95

Drayton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
330	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	E	-261.28		-261.28
346	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	E	-251.87		-251.87
354	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	E	-924.63		-924.63
380	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	E	-248.26		-248.26
331	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	261.28		261.28
347	10/11/2021	7 Oct 21 9b	Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	251.87		251.87
355	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	924.63		924.63
381	10/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	248.26		248.26
328	12/11/2021		Unity Trust Bank	BACS	Data Protection Act	Information Commissioners (E	35.00		35.00
436	15/11/2021		Unity Trust Bank	BACS	Mobile Phone Top Up	EE	S	20.90	4.18	25.08
410	16/11/2021		Unity Trust Bank	CC	Mobile Phone Top Up	Vodafone	E	20.00		20.00
417	16/11/2021		Unity Trust Bank	BACS	Internet/Telephone Chgs KGV	Zen Internet Ltd	S	38.39	7.68	46.07
405	16/11/2021		Unity Trust Bank	CC	Waterproof Safety Shoes	Screwfix	E	87.99		87.99
406	16/11/2021		Unity Trust Bank	CC	Block Plane	Toolstation	S	11.84	2.37	14.21
414	16/11/2021		Unity Trust Bank	CC	Table Place Cards	Amazon	S	18.32	3.67	21.99
435	16/11/2021		Unity Trust Bank	DD	Office 365 Licence	Anglian Internet	S	22.60	4.52	27.12
408	16/11/2021		Unity Trust Bank	CC	Paint for FCP	B&Q	S	10.42	2.08	12.50
413	16/11/2021		Unity Trust Bank	CC	U Bolts - FCMP	Auto & Trailers	S	17.35	3.47	20.82
409	16/11/2021		Unity Trust Bank	CC	Corporate Card Monthly Fee -	Lloyds Bank	E	3.00		3.00
411	16/11/2021		Unity Trust Bank	CC	Corporate Card Monthly Fee	Lloyds Bank	E	3.00		3.00
412	16/11/2021		Unity Trust Bank	CC	Professional Poster	PosterMyWall	E	2.18		2.18
407	16/11/2021		Unity Trust Bank	CC	Covid Supplies	Medisave	S	55.88	11.17	67.05
416	23/11/2021		Unity Trust Bank	BACS	Hire of Marquee - Refund	Martham Parish Council	E	-50.00		-50.00
437	29/11/2021		Unity Trust Bank	DD	Electricity Charges LD	EDF Energy	L	110.48	5.52	116.00
429	30/11/2021		Unity Trust Bank	BACS	Stationery	Employee 7	S	4.03		4.84
428	30/11/2021		Unity Trust Bank	BACS	Postage	Employee 7	E	16.47		16.47
430	30/11/2021		Unity Trust Bank	BACS	Employees Tax and NI payme	HMRC	X	617.79		617.79
431	30/11/2021		Unity Trust Bank	BACS	Employer HMRC Costs	HMRC	X	83.20		83.20
424	30/11/2021		Unity Trust Bank	BACS	Salary	Employee 4	X	836.89		836.89
426	30/11/2021		Unity Trust Bank	BACS	Salary	Employee 7	X	800.00		800.00
433	30/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	231.63		231.63
432	30/11/2021		Unity Trust Bank	BACS	Employer NPF Contributions	Norfolk Pension Fund	X	59.23		59.23
421	30/11/2021		Unity Trust Bank	BACS	Mileage	Employee 6	E	18.90		18.90
423	30/11/2021		Unity Trust Bank	BACS	Postage	Employee 2	E	16.47		16.47
425	30/11/2021		Unity Trust Bank	BACS	Mileage	Employee 4	E	76.95		76.95
427	30/11/2021		Unity Trust Bank	BACS	Postage	Employee 7	E	137.70		137.70
420	30/11/2021		Unity Trust Bank	BACS	Salary	Employee 6	X	568.00		568.00
422	30/11/2021		Unity Trust Bank	BACS	Salary	Employee 2	X	379.93		379.93
415	02/12/2021		Unity Trust Bank	BACS	Eco Tumble Surfacing	Wicksteed	S	7,026.80	1,405.36	8,432.16

Drayton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
403 3G Surface Clean	02/12/2021		Unity Trust Bank	BACS	3g Surface Costs	Garden Guardian Ltd	S	276.79	55.36	332.15
418 Remembrance Wreath	02/12/2021		Unity Trust Bank	BACS	Wreath for Remembrance Day	Royal British Legion	E	25.00		25.00
441 Grants & Donations	02/12/2021		Unity Trust Bank	BACS	Grant	Foodbank	E	500.00		500.00
442 Grants & Donations	02/12/2021		Unity Trust Bank	BACS	Grant	Community First Responders	E	300.00		300.00
396 Utilities & Services	02/12/2021		Unity Trust Bank	BACS	Hire of Village Hall	Drayton Village Hall	E	84.00		84.00
397 Utilities & Services	02/12/2021		Unity Trust Bank	BACS	Waste Clearance	Norwich Waste Disposal Ltd	S	179.00	35.80	214.80
401 Christmas Lights	02/12/2021		Unity Trust Bank	BACS	Christmas Tree	Anthony Thomas	E	140.00		140.00
398 Christmas Lights	02/12/2021		Unity Trust Bank	BACS	Christmas Lights at FCMP	T T Jones Electrical Ltd	S	3,622.00	72.40	4,346.40
404 NCC Highways Verges	02/12/2021		Unity Trust Bank	BACS	Highway Grass Cutting	Garden Guardian Ltd	S	696.57	139.31	835.88
434 Playing Fields Projects	02/12/2021		Unity Trust Bank	BACS	Hi Viz Vests	LogoWear Ltd	S	71.60	14.32	85.92
402 Grounds Maintenance	02/12/2021		Unity Trust Bank	BACS	Grass Cutting	Garden Guardian Ltd	S	1,178.17	235.63	1,413.80
Total								25,033.97	3,872.11	28,906.08

**Drayton Parish Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
32 3G Income	09/11/2021		Unity Trust Bank		Hire of 3G Facility - Quarterly I	Absolute Sport and Leisure	S	1,250.00	250.00	1,500.00
					Total			1,250.00	250.00	1,500.00