

# MINUTES OF DRAYTON PARISH COUNCIL MEETING

held on Thursday 5<sup>th</sup> November 2020

This meeting was being held virtually under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and members of the public can join the meeting online via ZOOM.

## **Present:**

Councillors J Anderson, C Binns, C Brown, A Crotch, G Everett (Chairman), N Quinsey

Clerk: Jonathan Hall

Finance Assistant: Ken Owen

## **In attendance:**

District Councillor (Drayton South): R Foulger

County Councillor (Drayton, Horsford & Felthorpe): Tony Adams

5 Members of the Public

### **96. Apologies**

Apologies received and accepted from Cllrs Morgan and Wilson.

### **97. Declarations of Interest & requests for Dispensations**

Both Cllrs Quinsey and Brown declared a non pecuniary interest regarding agenda item 8.1 planning application 20201279.

### **98. Co option of Angie Taylor and Kathy Thompson.**

**RESOLVED** to co opt both Angie Taylor and Kathy Thompson on to the Parish Council. Declaration of Office forms were duly completed and signed by the Clerk.

### **99. Minutes**

The minutes of Full Council Meeting held on Thursday 1<sup>st</sup> October 2020 were **AGREED** as a true and correct record and will be signed by the Chair in due course.

### **100. Residents questions and comments**

- Queries raised centred around the planning application for the Former David Rice Hospital site. The application had raised numerous questions and the planning officer involved had not provided many answers. It was acknowledged that the application was for only half the site and the planning authority had confirmed that applications for both portions of the site would need to be considered together.
- Anti social behaviour was once again being experienced at Longdale Park and the lack of police presence was attributed as a major cause.
- Speeding along Longdale was also a concern and the possibility of the County Council installing repeater 30 mph signs was discussed. The County Councillor advised he would speak to the Highways engineer.
- Trevor Brown the new internal auditor took this opportunity of introducing himself and briefly outlined the nature of his work. The audit is due on 12 November but this would be taking place remotely due to lockdown restrictions.

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### 101.To receive any reports:

- 101.1 County Councillor T Adams (Drayton, Horsford & Felthorpe) advised that he had received various emails concerning the wall outside the Priscilla Bacon Lodge charity shop. The landowners are due to remove the remainder of the wall and make safe, placing a rail along the boundary. Cables across the road in Hall Lane were monitoring traffic for the Manor Park development, although the validity of the data collected would be questionable if collected during the Lockdown 2 period.
- 101.2 District Councillor R Foulger, Drayton South advised that he had spoken to planning officers concerning all planning applications in Drayton South but had yet to receive replies. This included the application for the Former David Rice Hospital Site which he had already “called in” for Broadland’s planning committee to consider rather than by case officer. Due to COVID 19 restrictions no SNAP meetings have taken place, however a meeting with the beat manager PC Alex Wright had given an opportunity to express concerns in the Parish including speeding and anti social behaviour. The possibility of 30 mph repeater signs being installed within the parish was being worked on.
- 101.3 District Councillor A Crotch, Drayton North informed the meeting that Broadland Districts Council’s Community at Heart lottery would be starting in January with 60% of proceeds going to good causes. Any local group or organisation was encouraged to register to benefit from the scheme. The Community at Heart Awards presentation was happening next Thursday virtually. It was hoped that Drayton groups and residents would be among the winners. During Lockdown 2 the HelpHub would again be operating for those who require assistance. The local COVID 19 group led by Sarah Douglass had been given a “keep it going” grant of £300 from the District Council.
- 101.4 Police report. A report had been circulated prior to the meeting. It was pleasing to note that only 5 crimes in the Parish had been reported during September 2020.

### 102.Clerk’s Report

The Clerk reported on progress of various matters. All items were **NOTED** by the meeting. No decisions or debate took place during this item.

- 102.1 Land Registration – ongoing.
- 102.2 Opening of Bank accounts: Outstanding.
- 102.3 Storage of Parish Council minutes. Response received from Closed. To be actioned.
- 102.4 Internal Audit Arrangements – Mr Trevor Brown will visit virtually on 12 Nov 2020.
- 102.5 Operation London Bridge – Bob Carter Centre has confirmed that Book of Condolences will be positioned there. All other matters ongoing.
- 102.6 Planning Permission has been granted for the demolition of bungalow and garage and erection of two storey dwelling at 46 Taverham Road, Drayton, NR8 6RY – 20201325
- 102.7 Fallen trees on the woodland path network around Thorpe Marriott have been cleared by Broadland District Council.
- 102.8 The Clerk has written to Sarah Jane Douglass expressing the Council’s gratitude for setting up and organising the COVID 19 help group and offering additional congratulations to the acknowledgements from Broadland District Council and The Lady Dannatt HM Lord-Lieutenant of Norfolk.
- 102.9 Website accessibility statement has been added to the website.
- 102.10 Longdale car park has been used again by Roma Pizza with no adverse comments or issues arising. Permission was sought prior to use. The documentation requested is held on file by the Clerk.

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### 103.Planning

- 103.1 20201907 – 4 George Close. Variation of condition 2 of 20190602 to allow amendment to front dormer. **RESOLVED** no objections or comments.
- 103.2 20201779 – 94 Fakenham Rd. Front and rear single storey extensions. **RESOLVED** no objections or comments.
- 103.3 20201856 – Tree Tops 19 Low Rd. Demolition of existing single story rear extension and erection of new two storey rear extension. **RESOLVED** to support application following successful resolution of the drainage issues concerning the neighbouring property at number 17 Low Rd.
- 103.4 20201990 – Variation of condition 4 following grant of permission 20170196 - approved plans and documents. **RESOLVED:** Drayton Parish Council objects to this application for the variation of condition 4 as agreed for application 20170196.  
An addition internal road appears to have been inserted between dwellings number 9 and 10 without explanation and with no functional purpose. This conflicts with application 20201729 which shows this addition internal road between dwellings 7 and 8. This additional road would then join the southern boundary of the existing permission and could lead to an application for further development south of the previously approved site.  
If Broadland District Council grants approval for the variation of condition 4, Drayton Parish Council requests that all previously agreed s106 provisions as shown, CIL liabilities, and provision for members to the public to be able to walk from Drayton High Road to the Low Road as agreed in planning application 20170196 are retained.
- 103.5 20201729 – Former David Rice Hospital site, Drayton High Rd. Erection of 29 dwellings and associated access (including 10 affordable dwellings) (Reserved Matters) **RESOLVED:** Drayton Parish Council objects to this reserved matters application for numerous reasons:
- The documentation provided gives no information regarding access to/ from Drayton High Road, therefore the development site is landlocked.
  - As mentioned by the Housing Enabling Officer there is no provision for affordable housing as agreed for the 20170196 so this must be provided.
  - There is concern regarding the style and size of the dwellings with the large windows and issues with light pollution in such a rural and peaceful setting.
  - The site layout as shown conflicts with application 20201990.
  - The current planning permission is for 29 dwellings under category C3 dwelling house permission.

Drayton Parish Council would question if this reserved matters application is relevant to this category or should be under category C2 in which case a new planning application would be required.

Drayton Parish Council may wish to comment further when additional documentation is provided.

### 104.Finance and Governance.

- 104.1 The bank reconciliation up to 26th October 2020 was RECEIVED and APPROVED, to be signed by the Chair in due course.
- 104.2 The list of payments (voucher numbers 290 to 333) and receipts (voucher numbers 26 to 33) was RECEIVED and APPROVED. It was CONFIRMED from the authorised signatories that the payment verification process has been undertaken in accordance with Financial Regulations 6.5.

### 105.Correspondence

None

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## 106.General Matters

- 106.1 Memorial tree / bench for Valerie Sabberton. Cllr Anderson advised that the family and Norwich Fringe Project were in discussions with Broadland District Council to place a memorial bench in the grounds of Littlewood. A memorial tree within Florence Carter Memorial Park was also suggested. The Clerk advised this tree could be part of the re planting programme to be undertaken at the park next year following the Highways project to the service road / layby adjacent. It was also suggested to the Environment and Highways committee that Valerie's name could be considered during any new road naming exercise in the future.
- 106.2 Norwich Airport Consultative Committee. Cllr Anderson advised that the committee had not been meeting due to COVID restrictions however members had received a briefing note. Activity levels are less than 20% of plan and that recovery to full plan has been pushed back to 2023. A redundancy programme has been undertaken to reduce running costs. Twenty five aircraft are parked on site with the majority owned by British Airways awaiting recommission once travel restrictions are lifted generally. In July, although activity levels were considerably down 3 bird strikes were reported.
- 106.3 Norwich Western Link. Cllr Everett reported that he had difficulty joining the last virtual meeting due to IT issues at Norfolk County Council. Highways England are undertaking survey and temporary works for the dualling of A47 project. In addition, traffic surveys are being conducted around the Easton and Ringland area for the Western Link project.
- 106.4 Christmas Lights Display. **RESOLVED** to accept quote from TT Jones Ltd to supply, install and take down LED rope lighting display for Florence Carter Memorial Park. Date of switch on to be publicised on Facebook.

## 107.Environment & Highways

Parish Partnership Scheme 21/22. **RESOLVED** to accept the recommendation of the committee to accept the proposed Highway project adjacent to Florence Carter Memorial Park which will enhance the service road and provide additional parking. The project will cost will be £50,000 with 50% of the funding coming from the Parish Council.

## 108.Exchange of Information

It was noted with great sadness that Brian Colman a former Parish Council Chairman had died.

## 109.Matters for next Agenda

Environment & Highways committee – Reducing speed limit to 20mph for Longdale.

## 110.Next Meeting

Date of next Full Parish Council meeting confirmed as Thursday 3<sup>rd</sup> December 2020 at 7pm.

**RESOLVED** to, in accordance with the Public Bodies (admission to Meetings) Act 1960, that the public and press to be excluded during consideration of the following item due to their confidential nature. Members attending made a verbal declaration that no other persons are present who could hear, see, or record the proceedings.

The meeting was closed to the press and public at 9:12pm

## 111.Staffing

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The meeting received and noted the minutes of the committee meeting held 2<sup>nd</sup> November 2020. The Chairman of the committee updated the meeting on the Clerk's ongoing return to work. A further meeting is planned shortly.

Meeting ended at 9.16pm