

DRAYTON PARISH COUNCIL
OPEN SPACES AND PROPERTY COMMITTEE
TERMS OF REFERENCE

The Committee Membership

The Committee will be made up of 7 councillors appointed at the Annual Parish Council meeting. The committee should have a Chairman and Vice-Chairman elected at the Annual Parish Council meeting.

Non-committee members may attend meetings for observation.

Meetings of the Committee

The Committee will have a quarterly schedule of meetings.

Committee Objectives

Oversee the management of all public areas

Oversee the management of all council property within the parish

Prepare & Review Management Plans for property and Open Space areas

Ensure that safety inspections of property and public areas have taken place

Prepare a budget for consideration of the Governance Committee

Reporting

The Open Spaces and Property Committee reports to Full Council through its minutes. These are then adopted by Full Council.