

# DRAYTON PARISH COUNCIL

## OPEN SPACES & PROPERTY MEETING MINUTES

Held on Thursday 28<sup>th</sup> November 2023 at 7pm in The Pavilion, King George V Playing Field, Drayton, NR8 6AW.

Members in attendance: Cllrs A Crotch (Chair), J Anderson, C Brown, G Everett.  
Two members of the public were present.  
Parish Clerk: S Hawken

1. Members' declarations of interest and requests for dispensations.  
None.
2. Apologies and consideration of acceptance for absence. Apologies were received from Cllr N Quinsey and Cllr K Morgan. This was **APPROVED** by the Committee.
3. To receive and approve committee minutes from meeting held on Thursday 6<sup>th</sup> October 2022. The minutes were received and **APPROVED** by the Committee.
4. To allow public participation in accordance with Standing Orders.
5. To report on the progress of items from previous meetings. No discussion, decisions or debate may take place during this item.
  - 5.1 Update on the re-paint of Longdale Play area equipment. Defer to Spring 2023.
  - 5.2 Update on the carpark usage at Longdale Pavilion during match weekends. Drayton Youth Football Club have agreed to stagger fixtures on weekends to help reduce the amount of cars parked locally.
  - 5.3 Resurfacing of the car-park at Longdale. The grassed area of the carpark at Longdale is becoming increasingly worn. Maintenance Operative to repair where possible. Defer to Spring 2023.
  - 5.4 Usage of pitches at King George V Playing Field. Costessey Sports Club have not been using the pitches. To be addressed at item 11.
  - 5.5 To note the ongoing contract with Absolute Sport and Leisure. For the next meeting, confirm the date for renewal of the contract and the notice period.
6. Review the Committee budget with reference to recent, ongoing, and future projects. No comments.
7. Discuss the replacement of the play area equipment at King George V Playing Field:
  - 7.1 To discuss the proposal for the new play area at King George V Playing Field. Following a meeting with Sutcliffe Play, it was **AGREED** by the committee to obtain an updated quote to include/exclude the following:
    - Addition of a large basket swing outside of the play area fenced boundary.
    - Remove all benches from the proposal.
    - Remove rockers from the proposal and replace with 1 x 'whirly bob'.
    - Obtain cost comparison for surfacing under the zip wire and trim trail (matting/wet pore/mulch) as per recommendations.



The Committee **AGREED** to bring revised quote to Council on 8<sup>th</sup> December 2022 for consideration given the project lead times.

**Action: Clerk**

- 7.2 To review lead times and quote for play equipment installation. The Committee **AGREED** to set an opening date of the 31<sup>st</sup> March 2023. It was noted that the project build time is approximately 6-8 weeks, and that once a start date is confirmed this should be advertised locally and on social media.

**Action: Clerk**

8. In respect to the proposal to re-vamp/refurbishment King George V Playing Field and Pavilion:

8.1 To receive feedback and quotes from architects with regards to 'next steps' for refurbishment and/or rebuild. The Committee considered the 3 quotes and proposals for initial sketches of plans and elevations for both the refurbishment and rebuild of the Pavilion, and initial feedback from the architects approached.

8.2 To approve the appointment of an architect to proceed with producing a scheme. The Committee proposed to appoint LSI Architects as set out in their letter dated 22<sup>nd</sup> November 2022, with the addition of sustainability considerations, and a meeting in person to discuss initial sketches. The proposal was unanimously **APPROVED** by the Committee. All in favour.

**Action: Clerk**

9. Discuss the repair/replacement of the gates at King George V Playing Field. Feedback from Fields in Trust confirms that the gates can be repaired and widened, with the condition that the memorial stones are preserved/reinstated. Discussion regarding improving the accessibility for coaches and larger vehicles. Request input from the Bowls Club as to their requirements. Obtain quotes for the replacement of the brick work and widening of the gates. Defer to next meeting.

**Action: Clerk**

10. To receive quotes for the fixing of the benches at Longdale onto concrete plinths. The Committee received the quotes and proposed to accept the quote provided by NR11 Groundworks for the installation of the concrete plinths for the picnic benches At Longdale. The proposal was **AGREED** by the Committee.

**Action: Clerk**

11. To discuss and resolve the hire agreement request submitted by Costessey Sports Club. The Committee proposed to advertise the pitch at KGV for re-let. Should another team agree to hire the pitch, Costessey sports club will be re-funded their hire charge for the remainder of the season, at the point of re-hire. The proposal was **AGREED** by the Committee.

**Action: Clerk**

12. To agree the date and time of next meeting.

19<sup>th</sup> January 2023

Meeting Closed at 9.03pm

