

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held on Thursday 9th April 2020 at 7pm.

This meeting was held online via Zoom under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

PRESENT

Mr G Everett – Chairman
Mr J Anderson Mr C Binns Mr C Brown
Mr A Crotch Mr K Morgan Mr N Quinsey
Mr J Hall – Parish Clerk

IN ATTENDANCE

1 Member of the general public
Cllr T Adams – Norfolk County Councillor

216. Apologies and Acceptance for Absence

1. Cllr Wilson– apologies received and noted.

217. Member's Declarations of Interest and Dispensations

2. No further interests were advised beyond those already registered on the councillor's published declarations of interest forms.

218. Minutes of the meeting held 5th March 2020

3. The minutes, having previously been circulated, were approved by the Council. The Chairman will sign these in due course as a correct record.

219. Public Speaking

4. None

220. Reports from:

5. County Councillor (Drayton, Felthorpe & Horsford)
Cllr Adams verbally advised:
 - Objections had been flagged by the County Council with regard to the Manor Park Development planning application as the site has been included within the Council's mineral extract resource plan.

An update to the request for a formal response from Highways in regard to the need for the unauthorised removal of the trees by the bus stop on Fakenham Road to be replaced was requested.

District Councillor (Drayton North)

Cllr Crotch advised that

- Updates had been provided on the local Facebook pages with regard to Broadland District Council's response to the Coronavirus pandemic. All the residents within the shielded group have now been contacted by Broadland District Council. All homeless people within the District have had their situation evaluated and actioned in line with Government recommendations. Business and Charities have started to receive grant funding. The Home Hubs had been working well and the local ad hoc group has over 200 volunteers to cover the Drayton/Taverham/Thorpe Marriott area.
- Both planning applications for numbers 6 and 50 Badgers Brook Road had been viewed by planning officers with no concerns.
- Planning officers were awaiting ecology reports for the application for Drayton Drewray 20191881. There are concerns at the need for a car park for the facility and the potential conflict with other users of the Drewray.

District Councillor (Drayton South)

Cllr Foulger had given his apologies prior to the meeting. He had provided a written report which was circulated prior to the meeting, a copy of which is attached to these minutes.

Police

There was no community newsletter from Inspector Wicks due to the pressures on police staffing numbers because of the Coronavirus pandemic.

221. Clerk's Report

6. The Clerk had prior to the meeting circulated a written report which was noted. In addition the Clerk advised:
 - Norwich Fringe Project have confirmed that repairs at Green Lanes will not take place during April. A new date will be arranged in due course.
 - Norfolk Homes have confirmed that the s106 arrangements for maintenance of land at the development off Drayton High Road, will now be handled by a management company.

222. Planning

7. 20191881 - Drayton Drewray, NDR Reepham Road Junction, Drayton. Change of Use of Woodland for Use as Organised Paintballing Site & Erection of Ancillary Structures. **RESOLVED** to strongly object. A detailed response to the Planning Authority is attached to these minutes.
20200529 - 6 Badgers Brook Road. Proposed garage conversion and loft conversion with front and rear dormers. **RESOLVED**: No objections to the proposals.
20200476 - 50 Badgers Brook Road. Single story rear extension. **RESOLVED**: No objections to the proposals.
20200456 - 23 Taverham Road. Erection of two new residential dwellings. **RESOLVED** to object. It was felt the proposals were an over development of the site which also creates a lack of car parking for two dwellings. In addition, there are considerable road safety concerns as it is difficult to enter and leave the site as the road pinches at this point creating visibility issues.

20200240 – St Margaret’s Church School Rd. Installation of handrail at left hand side of path from Lychgate to Main Church. **RESOLVED** to support the application.

223. Finance

8.1 Bank reconciliation. The Chairman confirmed the bank reconciliations to 31st March 2020.

8.2 Verification of Voucher Process & Approval of Accounts. Signatories confirmed the check and verification. Voucher receipts 45 to 47 and voucher payments 429 to 453. **RESOLVED** to accept income of £3,272.02 and expenditure of £8,918.80

224. General Matters

9.1 Uncirculated correspondence items. The list was noted.

9.2 Best Kept Garden Competition and VE Day event 8th May 2020. **RESOLVED** to cancel the Best Kept Garden competition and VE Day event. The Parish Council fully endorses the nationwide initiatives for residents to commemorate the event at home during the lockdown period which is expected to extend beyond 8th May 2020. The Best Kept Garden competition will reassume in 2021.

7.59pm. The meeting was paused to allow members to partake in the “Clap for Carers” initiative. The meeting resumed at 8.10pm

9.3 Grant request from St Margaret’s Church for handrail project. **RESOLVED** to award grant for £1250.

9.4 Grant from Norfolk Community Foundation. The Parish Council has £1000 reserved from the Foundation to be able to help volunteers in response to the Coronavirus issues faced in the parish. After much debate, where the merits and needs of each volunteer group and the need to oversee the responsible distribution of the grant to ensure a proper audit trail was available it was **RESOLVED** to:

- Accept the grant from the Foundation.
- Offer to purchase PPE for the Covid-19 ad hoc Facebook group serving the Drayton/Taverham/ Thorpe Marriott area.
- The Clerk will liaise with the group to enquire what PPE is required and will arrange purchase and delivery to them.

9.5 Quote from Steve Jackman to produce a new website. **RESOLVED** to accept quote of £930 for production of new website and support for a 12 month period.

225. Governance & Staffing

10.1 Committee meeting held 12th March 2020 noted. The minutes circulated prior to the meeting were approved by those committee members present. The Chairman of the committee will sign these in due course as an accurate record.

226. Exchange of Information

11. Members requested that the Coronavirus situation in the Parish was placed as a separate item on the agenda each month until the lockdown restrictions were lifted and matters return to normal.

227. Date of next Parish Council meeting

12. The next meeting will be on **Thursday 7th May 2020** at 7pm.

Meeting ended 8:49pm.