

MINUTES OF DRAYTON PARISH COUNCIL GOVERNANCE COMMITTEE MEETING

held on Thursday 4th January 2021 at 7pm.

Present: Cllrs A Crotch, G Everett (C), K Morgan, N Quinsey.

In attendance: Cllr A Taylor & Cllr K Thompson

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 utilising ZOOM.

1. Apologies and consideration of acceptance for absence

Cllrs Morgan & Wilson – apologies received and accepted.

2. Members' declarations of interest and requests for dispensations

None.

3. The minutes of the Governance committee meeting held on 10th December 2020

The minutes were agreed as a true and correct record and will be signed by the Chair in due course following amendments to item 6:

- Recommendation 4: that the External Auditor should be written to by the end of February.
- Recommendation 3: to identify the clerk/RFO as the 'principal service user'.

4. Public comments and questions

None

5. Governance Committee budget 2021/22

The draft budget, having been circulated prior to the meeting was discussed and subject to a number of alterations (detailed below) was approved. The total net expenditure, after adjustments was altered to £24,161.

Income

Amend income on Investments decreased to £100

Total income amended to £266

Expenditure

Handyman Equipment increased to £500

Postage increased to £90

Subscriptions increased to £1400

Community Event increased to £1,000

COVID 19 Expenditure increased to £1,000

Total Expenditure amended to £24,427

6. Draft budget for 2021/22 and Precept requirement.

It was **RESOLVED** to accept the committee budgets presented and to recommend to full council that the precept for 2021/22 should be set at £163,200

7. Items for next agenda

- Earmarked Funds Review (carry forward from Dec)
- Review of CILS Payments (carry forward from Dec)

- To review the Donation / Grants Policy.
- To receive a report from Anglian Internet regarding the IT Failures

8. Next meeting date was set as 11th February 2021 at 7pm via Zoom.

Meeting ended 8.22pm

These draft minutes are due to be approved at the next committee meeting on 11th February 2021.