

DRAYTON PARISH COUNCIL

ENVIRONMENT AND HIGHWAYS COMMITTEE

MEETING MINUTES

Meeting held on Thursday 29th September 2022 at 7.00pm, at Drayton Pavilion, King George Fifth Playing Field, Drayton High Road, Drayton, Norwich NR8 6AW.

Present: Cllrs K Morgan (Chairman), J Anderson, C. Brown, G Everett, H. Kisby

Locum Clerk: Anne Barnes

Members of the public: Cllr J Edwards-Smith

In attendance: Helen Sibley, Green Infrastructure Officer, Broadland District Council

1. **Apologies and consideration of acceptance for absence**

There were no apologies for absence.

2. **Members' Declaration of Interest and requests for dispensation**

None.

3. **To allow public participation in accordance with Standing Orders**

Helen Sibley addressed the meeting to explain the Norwich Fringe proposal for Green Lane boardwalk improvements. She explained that the area was not heavily used at present due to the condition of the boardwalk. Any work will be scheduled for the summer when the ground would be drier for bringing equipment in. Two options were available:

- Re-construction using soil from the pond area with the possibility of putting a dressing on top. Will be unusable for up to 7 months whilst it settles and dries out. Problems – getting the equipment on site – may have to come up-river. Approx. cost £18,800 plus the membrane and gravel.
- New plastic boardwalk which is more expensive. The new boardwalk will be put on top of the old one, allowing it to rot down over time. Approx. cost £40,000.

Helen Sibley agreed to come back to the next meeting with the following information:

- Details of how to get the aggregate on site.
- A quotation from a contractor for the plastic boardwalk option to compare with the Norwich Fringe Project quotation.
- Details of the timescale from the Norwich Fringe Project as the original quotation stated they would take 4 years.

She outlined the financial implications of the project. The Green Infrastructure Fund (GIF) will finance £19,795.45 of the project from S106 money. Drayton Parish Council will be required to fund the remainder unless Broadland DC have any balance in the District funds available.

As a separate issue, Helen Sibley explained that the steps urgently needed repairing at a cost of £3,825 plus inflations costs. Again, this would be funded from the GIF.

The Council AGREED the steps project should proceed.

Helen Sibley left the meeting.

4. **To approve the Minutes of the Committee meeting held on 19th May 2022**
The minutes of committee meeting held 19th May 2022 were APPROVED and signed by the Chairman.
5. **To allow public participation in accordance with Standing Orders**
No comments were made by members of the public.
6. **To review the Committee Terms of Reference**
The Terms of Reference were revised to include the allotments and were then AGREED.
7. **To receive updates on committee matters arising from previous meetings**
 - 7.1 Re-establishment of the Forest School which previously linked Drayton Infant School and Littlewood Woodland. Clerk to contact the school. **ACTION: Clerk**
 - 7.2 Cllr Baker liaising with Joy Ramsey regarding the introduction of more trees in the village. They will be asked to prepare a proposal. **ACTION: Clerk**
 - 7.3 Update on Carter Road Traffic Management Scheme – Dealt with at Council Meeting.
 - 7.4 Update on Parking problems at Pendlesham Rise – Dealt with at Council Meeting.
 - 7.5 Update on wild-flower planting. – Norfolk County Council do not promote planting in verges and any proposal would require a licence. Take no further action.
8. **To consider moving the bin at Green Lane car park**
The Council AGREED to move the bin from inside the barrier at Green Lane car park to outside on the car park side. **ACTION: Clerk**
9. **To consider options and quotes for CCTV at Green Lane car park**
Quotes had been received from TPI Security. It was agreed to clarify if the solar powered CCTV would produce pictures that could be used in a prosecution. **ACTION: Clerk**
10. **To consider quotes for a water bowser for King George V Playing Field**
The Council AGREED to purchase a water bowser from Tanks-Direct costing £269 plus VAT and Delivery.
11. **To consider the Tree Survey from Target Trees and agree actions**
The Council AGREED to obtain 3 quotes for the work on 19 trees highlighted in the report. **ACTION: Clerk**
12. **To discuss options for the Parish Partnership Scheme 2023-24**
The Council AGREED to contact Richard Pearson at Norfolk County Council to discuss options for the improvement of the traffic island area in the middle of the village, including the footpaths. Mr Pearson will also be asked to trim back the tree canopy on the island. **ACTION: Clerk**

The Council will also investigate possible parking restrictions outside the Red Lion.

The Council will investigate the ownership of the steps behind Layton Close with a view to getting the steps and installing a handrail.

ACTION: Clerk

13. To consider the Best Kept Garden Competition 2023

The Council AGREED to proceed with the Best Kept Garden Competition. Matthew Steel, Manager of Taverham Garden Centre, will be asked to judge the competition.

14. To consider options for larger bins and/or increased collections in Drayton Centre

The Council AGREED to purchase 2 larger bins from CIL finance to go outside the Florence Carter Memorial Park, at each end of the railings. The bins will be secured to concrete plinths.

The Council will ascertain the best method of rubbish collection.

ACTION: Clerk

15. Matters to consider for next Agenda for consideration

None.

16. Date and time of next Environment and Highways meeting

The next meeting will be held on 17th November 2022 at 7.00pm KGV Pavilion.

Meeting closed at 20.34.