

DRAFT MINUTES of DRAYTON PARISH COUNCIL ENVIRONMENT AND HIGHWAYS COMMITTEE MEETING

held on Thursday 25th February 2021 at 7pm

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs J Anderson, C Brown, G Everett, K Morgan (Chairman) and K Thompson
Clerk: Mr J Hall

- 1. Apologies and consideration of acceptance for absence.**
All present.
- 2. Members' declarations of interest and requests for dispensations.**
None.
- 3. To approve minutes of meeting held 26th November 2020**
RESOLVED to approve minutes. The Chairman will sign minutes in due course.
- 4. Public participation in accordance with Standing Orders.**
No public present.
- 5. To receive updates on committee matters arising from the meeting on 26th November 2020. No debate or decisions may be taken on this item.**
 - 5.1 Survey of grit bins completed. Layton Close bin replaced. Further bins to replace in new financial year.
 - 5.2 KGV bottle banks item now being dealt with by Open Spaces & Property Committee.
 - 5.3 Tulips have been purchased and planted at Florence Carter Memorial Park.
 - 5.4 Bench for Bus stop outside Red Lion PH. Purchase delayed awaiting decision on other items within order.

6. Cycle racks: To consider advice from Highways following decision to make the site outside Lloyds Pharmacy School Rd the preferred option.

The Clerk provided an update from the Highways Engineer. The preferred land for the position of the cycle racks was not owned by Norfolk County Council. The Clerk will contact Lloyds Pharmacy and/or Greene King to establish the possibility of placing cycle racks outside the store. It was thought that the current bike racks at the Bob Carter Centre are not fully utilised and require enhanced security. The Clerk will contact the management of the Bob Carter Centre to establish if, at the Parish Council's expense, additional CCTV could be added to improve security of the cycle racks area. In addition, signage could also be erected to highlight the location of the racks.

7. Beryl Bikes: To note details of scheme and criteria for positioning of cycle racks.

An email from Ed Parnaby Norfolk County Council's Transport Planner had been circulated prior to the meeting. The County Council has requested additional funding for the scheme to be extended into Drayton. The results of which will be known by 31st March 2021.

8. To consider option of bus shelter with seating and attached litter bin outside Cock PH to overcome width restrictions of footway for standalone bench and litter bin.

RESOLVED to withdraw from the project.

9. To receive Green Lane Management Plan from Norwich Fringe project and to consider any actions arising.

It was **RESOLVED** to action recommendations 1,2 and 3 from the plan with the addition of a dog bin to be placed adjacent to the existing litter bin. Clerk to discuss with Alex Bone from Broadland District Council about the possibility of signage to discourage fly tipping. Clerk to establish if there is any possibility of external grant monies for any of the recommendations contained within the plan.

10. To receive a report concerning 20 mph signage / speed reduction measures in the Parish.

The Clerk gave an update from the Highways Engineer regarding schemes that had taken place in other parishes. It was **RESOLVED** to ask the Highways Engineer if 30mph repeater signage could be placed along Longdale.

11. To receive an update on tree planting along Drayton High Road and to consider costs of labour required.

RESOLVED to spend up to £200 to plant trees along Drayton High Road, if the Tree Warden network are unable to help. It had been suggested by Drayton's Tree Warden that an oak tree is planted for people who have died of covid in Drayton.

12. To consider adding additional dog bin to make a double dog bin at Bone Road.

RESOLVED to agree to additional dog bin.

13. Matters to consider for next Agenda for consideration.

- It was agreed to send a letter of thanks to Ben Rayner the Highways Engineer for his diligence and persistence in helping the Parish Council to resolve the flooding issue at Florence Carter Memorial Park.
- Clerk to produce report outlining issues and findings of flooding at Florence Carter Memorial Park.
- Best Kept Garden Competition 2021

14. Date and time of next meeting

20 May 2021 at 7pm

These draft minutes are due for approval at the next committee meeting due 20 May 2021.