

MINUTES OF DRAYTON PARISH COUNCIL ENVIRONMENT AND HIGHWAYS COMMITTEE MEETING

Held on Thursday 30th September 2021, 7pm, at Drayton Parish Council, Pavilion King George Fifth Playing Field, Drayton High Road, Drayton, Norwich NR8 6AW.

Present: Cllrs J Anderson, C. Brown, G Everett, K Morgan (Chairman) and

K Savage.

Locum Clerk: Anne Barnes

Presentation by Mr Ed Parnaby, Transport Planner, Norfolk County Council

Members of the public: None.

1. There were no apologies for absence.
2. Members' declarations of interest and requests for dispensations. None.
3. The minutes of committee meeting held 20th May 2021 were APPROVED and signed by the Chairman.
4. Mr Parnaby gave a presentation of the Beryl Bikes Scheme currently being operated around the Norwich area.
He explained that the County Council wishes to extend the scheme out to 3 further areas, Wymondham, Hethersett and Drayton. The proposed site was next to the Tesco's store in Fakenham Road. The proposal was for a hardstanding to be put down to accommodate a bay for 12 Beryl Bikes.

Cllr Savage suggested a site at Dog Lane may be more appropriate due to its connections with Marriott's Way and it was agreed she would email Mr Parnaby details of the location.

Cllrs agreed in principle to support the proposal to bring Beryl Bikes to Drayton. Norfolk County Council will look at the alternative site suggested and come back to the Council with their comments.

Mr Parnaby was thanked for his excellent presentation.

5. Updates on committee matters arising from previous meetings were NOTED.
 - 5.1 Dog Bins at Bone Rd/Green Lanes – Bin installed, and bins emptied.
 - 5.2 The trees on Fakenham Road between bus stop and Marriott's Way have not yet been planted.
 - 5.3 Green Lane Gates – Work completed.
6. Ongoing Matters
 - 6.1 Cycle Rack in the village centre – Defer for new clerk.
 - 6.2 Repair to Bus Shelter in Pendlesham Rise – Quote received from Norwich Glass Company for 3 panels at £420.00 plus VAT. It was agreed to proceed with the repair and not claim off the insurance as this was close to the excess.

- 6.3 Bench for Bus Stop at Red Lion – Take no further action.
- 6.4 Green Lanes Project – Defer for new clerk.
- 6.5 Green Lanes No Fly Tipping signs – Take no further action.
- 6.6 Drayton High Rd Woodland Area additional dog bin – Defer for new clerk.
- 6.7 Longdale Recreation Ground additional litter bins – 5 bins to be purchased and installed.
- 6.8 Mapping of Parish Assets onto Parish Online – This will be a major task and it was agreed to ask Staffing Committee to consider employing someone to undertake this task in conjunction with updating the Asset Register.

7. New Matters

- 7.1 Planting and location of Memorial Trees – Defer for new clerk.
- 7.2 Health & Safety issues around apples falling off tree in Carter Rd – Take no further action.
- 7.3 Hedge Planting and Funding – Await report from Tree Warden.
- 7.4 To consider request for refund of works not carried out as specified at Florence Carter Memorial Park Layby – It was agreed that Cllrs Everett, Morgan and County Cllr Adams meet up with Ben Rayner, Norfolk County Council to discuss the refund.
- 7.5 To consider short term parking restrictions/signage at FCMP Layby – To be discussed at above meeting with Ben Rayner.
- 7.6 To consider an email from resident concerning rat-running in Carter Rd. It was agreed the Clerk would write to Broadland District Council and request that they enforce the planning condition relating to the traffic measures.
- 7.7 To consider Parish Partnerships Scheme projects – It was agreed to put forward a scheme to resurface the car park at Green Lane, mark out parking bays and tidy up the foliage to enhance the area. Additional signage 'Pedestrians Crossing' would also be requested.
- 7.8 Best Kept Garden 2021 – Defer for 2022.
- 7.9 Rewilding of verges – Defer to new clerk.

Priorities for the new clerk will be:

- 1. Cycle Rack – Obtain quotes and be aware the area is liable to flooding.
- 2. Mapping on Parish-Online.

8. Matters for Next Agenda – No further matters.

9. Date and time of next Environment and Highways meeting, 18th November 2021 at 7.00pm at he KGV Playing Field.

The meeting was closed at 20:37.