

DRAYTON PARISH COUNCIL

Minutes of the meeting of the Governance Committee held on
Thursday 18 October 2018 at 7pm in The Pavilion at King George Fifth Playing Field
Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman
Mr A Crotch Mr K Blaxter Mr K Morgan
Mr K Smith Ms K Wilson Mr L Wilkinson
Mr J Hall – Parish Clerk

IN ATTENDANCE

None

129. Absence and Apologies for Absence

1. All members were present.

130. Declarations of Interest

2. Nothing further was declared beyond those interests already included on the register of member's interests.

131. Public Participation

3. None

132. Budget Comparison Figures to Date

4. The report supplied had errors contained within and as such was deemed unacceptable. The report will be prepared again and presented at the next Governance meeting.

133. Annual Governance and Accountability Return (AGAR)

5. The AGAR return had been received back from the External Auditors with no additional comments or recommendations. **RESOLVED** to note.

134. Utility Renewal Update

6. The Clerk reported on the process to date. Some information was still required. It was agreed to:-
 - Produce report from love energy savings to track the switch to the new contract.
 - Obtain the details of the process to terminate the contract.
 - Obtain comparison quotes if termination of existing contract is permitted.



- Obtain comparison quotes from brokers for contract due in November for Longdale
- Present findings to full council at 1st November 2018 meeting

135. NP Law Subscription

RESOLVED not to renew subscription at this time but to reconsider in early 2019 for a start date of 1st April 2019.

Staffing

- 136. RESOLVED to exclude of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 9 & 10 because of the confidential nature of the business to be discussed.**

137. Holiday and Sickness data

9. Report noted.

51. Recruitment to the Vacancy of Maintenance Operative

10. Much discussion took place. It was agreed that consideration should be given to split the roles within the job description. It was agreed that the Clerk would obtain quotes from local companies who could undertake the cleaning element of the job. A facilities audit would be carried out by Cllrs Crotch and Blaxter in due course.

Meeting ended 9.10pm